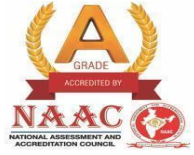




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**Marathwada Mitramandal's
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Website : www.mmit.edu.in

Tel No. : +91 7447786623 / +91 7447786624

DTE Institute Code : 6203

THE TENTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)
(A. Y. 2020-21)

Date: 16.01.2021, Time: 1:00 P.M. to 3:00 PM, Venue: Online Google Meet Platform

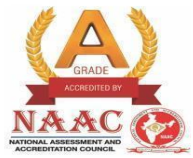
AGENDA

Agenda

1. Review of minutes of 9th IQAC Meeting and subsequent action taken.
2. Review of Academic Result and Action plan for improvement.
3. Resources and Infrastructure requirement for Civil and Mechatronics
4. Proposal of introducing New branch Artificial Intelligence and Data Science
5. AQAR Submission of A.Y.2019-20 and scope for Improvement.
6. Any other point with permission from the chair.



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Ref No.: MMIT/IQAC/2020-21/010

Date: 18/01/2021

**Internal Quality Assurance Cell (IQAC)
Minutes of IQAC Tenth Meeting**

Meeting 10 – 16.01.2021

The 10th IQAC meeting for Academic Session 2020-21 was held on 16thJan 2021. The following members attended the meeting.

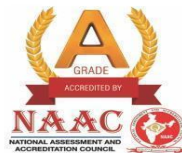
Sr. No.	Designation & Affiliation	Name of Person
Chairperson:		
01	Principal	Dr. R. V. Bhortake
Teacher Faculties:		
02	Member, H.O.D. Mechanical	Prof. S. S. More
03	Member, H.O.D. Computer	Prof. S.G.Rathod
	Member, H.O.D. Civil	Prof. L. A. Deshmukh
04	Member, H.O.D. Mechatronics	Prof. R. G. Mahajan
05	Member, H.O.D. Engineering Sciences	Dr. U. P. Moharil
06	Member, Dean, Academics	Prof. D. B. Satre
07	Member, Dean, R&D	Prof. A. S. Bhanage
08	Member, Dean, Administration	Dr. G. L. Allampallewar
09	Member, Dean Student Affairs	Prof. E. D. Kurhe
Administrative Officers:		
10	Member, Account Officer	Mr. UdayWankhede
11	Member, TPO Officer	Dr. Rahul Jagtap
Nominee from Industry:		
12	Member, Industrialist	Mr. Ashok Kalgate
Nominee from Alumni, Student and Parents:		
13	Member, Student Representative	Ms. Rutuja Pawar
14	Member, Parent Representative	Dr. Sunita More
15	Member, Parent Representative	Mr. Santosh Kulkarni
Coordinator/Director of IQAC:		
16	IQAC Coordinator	Dr. Anjali Joshi
17	Deputy IQAC Coordinator	Prof. S. S. Chaudhari

The Chairperson Dr. R. V. Bhortake welcomed the members for the eighth meeting followed by a review presentation made by Dr. Anjali Joshi, Coordinator of IQAC.

The following points were discussed in the meeting:



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Agenda 1: Review of minutes of 9th IQAC Meeting and subsequent action taken

Resolution 1: The 9th IQAC meeting was conducted on 9th July 2020 at 1:00 p.m. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	Review of Academic Result and Action plan for e-Learning activities	<p>Discussions - In the academic year 2019-20 semester II, all teaching activities were conducted online due to lockdown. It is discussed that in the possible situation of online teaching-learning processes in the future, we can improve the resources, contents that are suitable for online teaching - learning.</p> <p>Action Taken - In collaboration with SPPU Edutech Foundation, the institute is involved in an online Learning Management System (LMS). It is discussed to strengthen the activities further.</p>
2.	E-AQAR Submission and Difficulties	<p>Discussion - While collecting the data for AQAR 2019-20, it is observed that the data is scattered at different people / locations. It is posing difficulties in coordination for data collection.</p> <p>Action Taken - It is decided that from AY 2020-21, data collection for AQAR would be done at a single location in Google Drive. All criteria incharges / members would refer to the single shared folder for data collection.</p>

Above action taken report is noted by all the IQAC Members.

Proposed By: Dr. U. P. Moharil

Seconded By: Dr. A. J. Joshi



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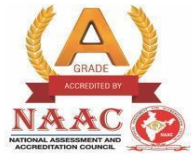
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Agenda 2: Review of Academic Result and Action plan for improvement.

Resolution: A review of results of SPPU Exams were taken. The result has increased marginally. It is discussed that the institute has to adapt online teaching-learning methodologies in view of possible lockdown in future. In the previous semester, various initiatives were taken such as sharing of conduction of classes in online mode, sharing of recorded video lectures, additional teaching materials, e-books, etc. In association with SPPU Edutech Foundation, the institute is involved in development of e-contents for Learning Management System (LMS). It is decided that all faculty members would design the PPTs as per the guidelines and they would be sent to SPPU Edutech Foundation for approval for shooting of the video lectures.

Proposed By: Prof. D. B. Satre

Seconded By: Prof. S. S. More

Agenda 3: Resources and Infrastructure requirement for Civil and Mechatronics

Resolution: IQAC members were informed that a new course of Mechatronics Engineering is commencing from AY 2020-21 and the admission process from CET Cell is going on. The Civil Engineering branch that has commenced from AY 2019-20, is now proceeding to the second year. In this view, it is discussed that the institute would work for the requirements of developing the laboratories, procurement of equipment and books, etc for these courses in AY 2020-21.

Proposed By: Prof. L. A. Deshmukh

Seconded By: Prof. R. G. Mahajan

Agenda 4: Proposal of introducing New branch Artificial Intelligence and Data Science

Resolution: Keeping a pace with change of trends, it is discussed to introduce a new branch of Artificial Intelligence and Data Science from the AY 2021-22. The infrastructure and resources available in the Computer Engineering branch can be shared and utilized for the same. The additional requirements could be worked out.

Proposed By: Prof. S. G. Rathod

Seconded By: Dr. U. P. Moharil

Agenda 5: AQAR Submission of A.Y.2019-20 and scope for Improvement

Resolution: Currently, the criterion incharges for NAAC are collecting the data for AQAR from the various departments. However, this data is stored at different locations and compilation and follow-up is a little bit difficult. Data collection for AQAR from the AY 2020-21 would be done at a single location in a Google Drive that would be shared between the departments and criterion incharges. This will make the work of data collection more streamlined and follow-up can be taken at one place.



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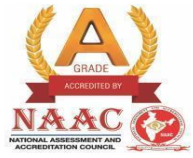
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Proposed By: Dr. U. P. Moharil

Seconded By: Dr. A. J. Joshi

Agenda 6: Any other point with permission from the chair.

Resolution:

(a) Initiating activities for NBA accreditation process

The preliminary activities are initiated by appointing the faculties as criterion incharge. The faculties would prepare self analysis for the assigned criteria in consultation with other faculties and HOD and the further workout on the requirements.

It is discussed to form a Department Advisory Board (DAB) and Program Assessment Committee (PAC) at every department by inviting experts from industry, academics and all stakeholders such as students, parents, etc.

(b) Organizing an interdisciplinary International Conference

At the Marathwada Mitra Mandal trust level, it is being worked out to organize a joint interdisciplinary international conference. For this, the work of identification of the disciplines and domains is being carried out. Once finalization of the disciplines, domains and dates, the information would be circulated to the maximum extent possible at National and International level and papers would be called accordingly.

Proposed By: Dr. G. L. Allampallewar

Seconded By: Prof. E. D. Kurhe

Dr. Anjali Joshi, IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of July 2021.

Dr. Mrs. A.J. Joshi
Coordinator (IQAC)

Dr. R. V. Bhortake
Principal

CC:

1. All committee members
2. Office