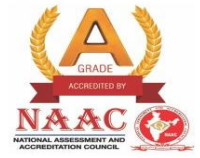




"Techno - Social Excellence"
**Marathwada Mitramandal's
Institute of Technology (MMIT)**



Accredited with "A" Grade by NAAC

Survey No. 35, Vadgaon Shinde Road, Lohgaon, Pune - 411 047

Approved by AICTE, New Delhi, Recognised by DTE, M.S.Mumbai, Affiliated to Savitribai Phule Pune University

Email : principal@mmit.edu.in Website : www.mmit.edu.in

Tel No. : +91 7447786623 / +91 7447786624

DTE Institute Code : 6203

THE EIGHTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A. Y. 2019-20)

Date: 05.12.2019, Time: 11:00 A.M., Venue: Principal's Board Room

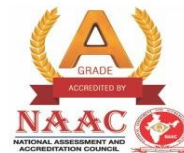
AGENDA

Agenda

1. Review of minutes of 7th IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To discuss the overall analysis of AQAR 2018-19, finding weak areas to workout.
4. To enhance the research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.
5. To start Center of Excellence in the departments.
6. To provide special efforts for improving On-Campus Placement.
7. Any other Issues with the special permission of the chair.



"Techno - Social Excellence"
**Marathwada Mitramandal's
Institute of Technology (MMIT)**



"वेद्ये बहुलायै हितम्"
(Welfare of Masses)

Accredited with "A" Grade by NAAC

Survey No. 35, Vadgaon Shinde Road, Lohgaon, Pune - 411 047

Approved by AICTE, New Delhi, Recognised by DTE, M.S.Mumbai, Affiliated to Savitribai Phule Pune University

Email : principal@mmit.edu.in Website : www.mmit.edu.in

Tel No. : +91 7447786623 / +91 7447786624

DTE Institute Code : 6203

Ref No.: MMIT/IQAC/2019-20/008

Date: 12/12/2019

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Eighth Meeting

Meeting 8 – 5.12.2019

The 8th IQAC meeting for Academic Session 2019-20 was held on 5th December 2019. The following members attended the meeting.

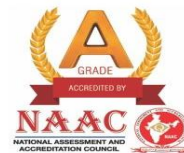
Sr. No.	Designation & Affiliation	Name of Person
Chairperson:		
01	Principal	Dr. R. V. Bhortake
Members from the Management:		
02	Coordination Committee Chairman	Mr. D. S. Bhandari
Nominee from Local Societies:		
03	Principal, MMCOE Pune	Dr. S. M. Deshpande
Teacher Faculties:		
04	Member, H.O.D. Mechanical	Prof.R.S.Patil
05	Member, H.O.D. Computer	Prof. S.G.Rathod
06	Member, H.O.D. Electronics and Telecommunication	Prof. J. M. Bakliwal
07	Member, H.O.D. Civil	Prof.M.D.Bhise
08	Member, H.O.D. Engineering Sciences	Dr. U. P. Moharil
09	Member, Dean, Academics	Prof. D. B. Satre
10	Member, Dean, R&D	Dr. P. B. Lihitkar
11	Member, Dean, Administration	Prof. G. L. Allempallewar
12	Member, Dean Student Affairs	Prof. E. D. Kurhe
Administrative Officers:		
13	Member, Account Officer	Mr. UdayWankhede
14	Member, TPO Officer	Mr.RahulJagtap
Nominee from Industry:		
15	Member, Industrialist	Mr. Ashok Kalagate
16	Member, Industrialist	Mr.R.D.Rahate
Nominee from Alumni, Student and Parents:		
17	Member, Student Representative	Mr.Kiran Rokade
18	Member, Parent Representative	Dr. Sunita More
Coordinator/Director of IQAC:		
19	IQAC Coordinator	Dr. Anjali Joshi
20	Deputy IQAC Coordinator	Prof. A. S. Bhanage

The Chairperson Dr. R. V. Bhortake welcomed the members for the eighth meeting followed by review presentation made by Dr. Anjali Joshi, Coordinator of IQAC.

The following points were discussed in the meeting:



"Techno - Social Excellence"
**Marathwada Mitramandal's
Institute of Technology (MMIT)**



Accredited with "A" Grade by NAAC

Survey No. 35, Vadgaon Shinde Road, Lohgaon, Pune - 411 047

Approved by AICTE, New Delhi, Recognised by DTE, M.S.Mumbai, Affiliated to Savitribai Phule Pune University

Email : principal@mmit.edu.in Website : www.mmit.edu.in

Tel No. : +91 7447786623 / +91 7447786624

DTE Institute Code : 6203

Agenda 1: Review of minutes of 7th IQAC Meeting

Resolution 1: The 7th IQAC meeting was held on 24th April 2019 at 11:00 a.m. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting of were approved by the IQAC members.

Proposed By: Dr. A .J. Joshi

Seconded By: Dr. U. P. Moharil

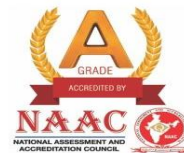
Agenda 2: Action taken report on the decisions of the previous meeting 7th IQAC Meeting

Resolution 2:

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	To present briefly the NAAC Peer Team Committee's report along with suggestions and recommendations	A rigorous discussion is made on suggestions and recommendations given by Peer team members for over all development of Institution.
2.	Improving the use of ICT in teaching, evaluation and administrative process.	Institute has purchase the New ERP Module_Smart School copyrights TwinkleIT Solutions Pvt.Ltd.@ 2017.Various modules such as Attendance Management, Students Information System, Faculties Information System etc are implementing for smooth data collection and its analysis.
3.	To endure the Industry-Institute Interaction through Membership &MoU's by conducting various activities through them.	Under MMCIII(Marathwada Mitramandal's center for Invention, Innovation and Incubation) jointly by Tata Technologies, Science & Technology Park SPPU and Marathwada Mitramandal, Pune four modules are arranged in which our 4 Faculties and 6 students have participated .
4.	Encouraging research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.	Under BCUD (Aspire) college received total Rs.6 Lacks under Minor Research Funds. Institute also fetches the grants Approx.Rs.1.75Lacks for Computer and Mechanical Engineering Departments.
5.	To discuss about the strengthening of Entrepreneur Development Cell and	Our Faculty representatives Prof. A. M. Atar and Prof.S.S. Muley have plan and Attended the Entrepreneurial Mentor



"Techno - Social Excellence"
**Marathwada Mitramandal's
Institute of Technology (MMIT)**



'वेद्ये बहुलायै हितम्'
(Welfare of Masses)

Accredited with "A" Grade by NAAC

Survey No. 35, Vadgaon Shinde Road, Lohgaon, Pune - 411 047

Approved by AICTE, New Delhi, Recognised by DTE, M.S.Mumbai, Affiliated to Savitribai Phule Pune University

Email : principal@mmit.edu.in Website : www.mmit.edu.in

Tel No. : +91 7447786623 / +91 7447786624

DTE Institute Code : 6203

	its future activities.	Development Program organized by BYST (Bharatiya Yuva Shakti Trust Pune) at IMERT Karvenagar Pune which will then useful for the students of our Institute.
6.	To discuss about increasing the extension activities useful to the society	Various activities like "Lokshahi Pandharwada", "Nirbhay Kanya Arogya Shibir" "Road Safety Awareness camp-Helmet Rally", "Blood Donation Camp", "Tree Plantation" etc. is plan and conducted successfully for considering social responsibility of individuals.
7.	To discuss about the placement activities by strengthening the corporate relations.	Various training program such as "How to face the Interview and Aptitude test", lecture's series for Spoken English to our SE, TE and BE Students are arranged. More than 80% of students are placed through campus drive in A.Y.2018-19.

Above action taken report is noted by all the IQAC Members.

Proposed By: Dr. A .J. Joshi

Seconded By: Prin. Dr. R. V. Bhortake

Agenda 3: To discuss the overall analysis of AQAR 2018-19, finding weak areas to workout

Resolution: A brief AQAR of A.Y.2018-19 is analyzed and areas of improvement for departments are discussed. The observations and suggestions for departmental improvement are taken by all criterion heads.

Proposed By: Dr. A.J. Joshi

Seconded By: Dr. U. P. Moharil

Agenda 4 : To enhance the research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.

Resolution: Various activities such as arranging workshops on IPR, writing research Proposals are planned. It is also decided to focus on various funding agencies for Major Research Grants. Final year students will be promoted to apply for granting patents, writing the research work and publish in reputed journals.

Proposed By: Dr. P.B. Lihitkar

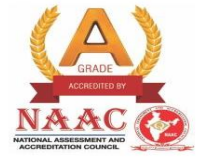
Seconded By: Prof.A.S.Bhanage

Agenda 5: To start Center of Excellence in the departments.

Resolution: A center of excellence is a team, a shared facility or an entity that provides leadership, best practices, research, support and/or training for a focus area for the students as well as for the faculties. In is suggested to establish the Center of Excellence in both Mechanical and Computer Engineering Department.



"Techno - Social Excellence"
**Marathwada Mitramandal's
Institute of Technology (MMIT)**



'वेद्ये बहुलायै हितम्'
(Welfare of Masses)

Accredited with "A" Grade by NAAC

Survey No. 35, Vadgaon Shinde Road, Lohgaon, Pune - 411 047

Approved by AICTE, New Delhi, Recognised by DTE, M.S.Mumbai, Affiliated to Savitribai Phule Pune University

Email : principal@mmit.edu.in Website : www.mmit.edu.in

Tel No. : +91 7447786623 / +91 7447786624

DTE Institute Code : 6203

Proposed By: Prof. R.S.Patil

Seconded By: Mr. Ashok Kalagate

Agenda 6: To provide special efforts for improving On-Campus Placement.

Resolution: Various activities such as Personal interview practice session, Group discussion practice, Essay writing session, sessions opportunities abroad for higher studies, sessions for higher studies like GATE, CAT, GRE, GMAT etc are Proposed to conduct for our students. Arranging Job fair is also suggested in a meeting.

Proposed By: Mr. Rahul Jagtap

Seconded By: Mr. Kiran Rokade

Agenda 7: Any other Issues with the special permission of the chair.

Resolution: As a quality initiative it is proposed to develop a "Faculty Evaluation Form" which gives platform for all faculties to showcase their activities carried out during Academic Year. Faculties also get their weak area where they can work out for their own development.

Proposed By: Dr. A. J. Joshi

Seconded By: Prin. Dr. R. V. Bhortake

Dr. Anjali Joshi, IQAC Coordinator proposed the date for the next meeting and unanimously decided in the First week of June 2020. It is amended that student representative and alumni representative should be changed in next year order. The meeting ended with formal vote of thanks by IQAC Coordinator Dr. A. J. Joshi.

Dr. Mrs. A.J. Joshi
Coordinator (IQAC)

Dr. R. V. Bhortake
Principal

CC:

1. All committee members
2. Office