



**“Techno-Social Excellence”**  
Marathwada Mitra Mandal's  
**INSTITUTE OF TECHNOLOGY (MMIT)**  
Lohgaon, Pune-411047.

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**THE SEVENTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(A. Y. 2018-19)**

**Date: 24.04.2019, Time: 11:00 A.M., Venue: Principal's Board Room**

**AGENDA**

**Agenda**

1. Review of minutes of 6<sup>th</sup> IQAC Meeting.
2. Action taken report on the decisions of the previous meeting.
3. To present briefly the NAAC Peer Team Committee's report along with suggestions and recommendations.
4. Improving the use of ICT in teaching, evaluation and administrative process.
5. To sustain the Industry-Institute Interaction through Membership & MoU's by conducting various activities through them.
6. Encouraging research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.
7. To discuss about the strengthening of Entrepreneur Development Cell and its future activities.
8. To discuss about increasing the extension activities useful to the nearby area /society.
9. To discuss about the placement activities by strengthening the corporate relations.
10. Any other Issues with the special permission of the chair.



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Ref No.: MMIT/IQAC/2018-19/

Date: 24/04/2019

**Internal Quality Assurance Cell (IQAC)**

**Minutes of IQAC Seventh Meeting**

**Meeting 7 – 24.04.2019**

The 7<sup>th</sup> IQAC meeting for Academic Session 2018-19 was held on 24<sup>th</sup> April 2019. The following members attended the meeting.

Sr. No.	Designation & Affiliation	Name of Person
<b>Chairperson:</b>		
01	Principal	Dr. R. V. Bhortake
<b>Members from the Management:</b>		
02	Coordination Committee Chairman	Mr. D. S. Bhandari
<b>Nominee from Local Societies:</b>		
03	Principal, MMCOE Pune	Dr. S. M. Deshpande
<b>Teacher Faculties:</b>		
04	Member, H.O.D. Mechanical	Prof. R. S. Patil
05	Member, H.O.D. Computer	Prof. S. G. Rathod
06	Member, H.O.D. Electronics and Telecommunication	Prof. J. M. Bakliwal
07	Member, H.O.D. Engineering Sciences	Dr. U. P. Moharil
08	Member, Dean, Academics	Prof. D. B. Satre
09	Member, Dean, R&D	Dr. P. B. Lihitkar
10	Member, Dean, Administration	Prof. G. L. Allempallewar
11	Member, Dean Student Affairs	Prof. E. D. Kurhe
<b>Administrative Officers:</b>		
12	Member, Account Officer	Mr. Uday Wankhede
13	Member, TPO Officer	Mr. Rahul Jagtap
<b>Nominee from Industry:</b>		
14	Member, Industrialist	Mr. Ashok Kalagate
<b>Nominee from Alumni, Student and Parents:</b>		
15	Member, Student Representative	Miss. Shruti Pund
16	Member, Parent Representative	Dr. Sunita More
<b>Coordinator/Director of IQAC:</b>		
17	IQAC Coordinator	Dr. Anjali Joshi
18	Deputy IQAC Coordinator	Prof. A. S. Bhanage

The Chairperson Dr. R. V. Bhortake welcomed the members for the seventh meeting followed by review presentation made by Dr. Anjali Joshi, Coordinator of IQAC.

The following points were discussed in the meeting:



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**Agenda 1: Review of minutes of 6<sup>th</sup> IQAC Meeting**

**Resolution:** The 6<sup>th</sup> IQAC meeting was held on 28<sup>th</sup> September 2018 at 2:00 p.m. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting were approved by the IQAC members.

**Proposed By:** Dr. A .J. Joshi

**Seconded By:** Dr. U. P. Moharil

**Agenda 2: Action taken report on the decisions of the previous meeting 6<sup>th</sup> IQAC Meeting**

**Resolution:**

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	To introduce “Civil Engineering” course from Academic Year 2019-20	With Prior permission of Management, Proposal is submitted to AICTE and SPPU to start Civil Engineering Course.
2.	To take review of existing ERP system	Institute plan to develop inhouse ERP Module for integrating all academic and administrative activities.
3.	To continue the Industry-Institute Interaction through Membership & MoU's	Establishment of Rs18.5 Crore project “Center for Invention, Innovation and Incubation (CIII) named as MMCIII(Marathwada Mitramandal's center for Invention, Innovation and Incubation ) jointly by Tata Technologies, Science & Technology Park SPPU and Marathwada Mitramandal, Pune for development of MMIT in future.
4.	To conduct the Annual Technical Event	In Annual Technical Event we invited students of our sister Institutes to provide the exposure and to build a bond between our associated institutes.
5.	To focus on Improving Teaching learning skills of the faculties	Various Faculty and staff development programs such as FDP on “Three days Faculty development Program on IPR: Issues, challenges & New trends & Research Methodology” during 19-21Oct.2018 “Python Programming” during 31 Dec -1Jan2019, SDP on “Advance Excel” during 1-2Feb.2019 etc. are



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		conducted by departments.
6.	To enhance the Research culture activities to be carried out.	Under BCUD Research Grant, our three projects from computer Department got selected for total worth Rs.2 Lakhs each. Total 9 Patents are filed and Published by our Faculties and students.

Above action taken report is noted by all the IQAC Members.

**Proposed By:** Dr. A .J. Joshi

**Seconded By:** Prin. Dr. R. V. Bhortake

**Agenda 3: To present briefly the NAAC Peer Team Committee's report along with suggestions and recommendations**

**Resolution:** A brief NAAC Peer team committee's report is presented in front of all the members of IQAC. A rigorous discussion is made on suggestions and recommendations given by Peer team members for over all development of Institution.

**Proposed By:** Prin. Dr. R.V. Bhortake

**Seconded By:** Dr. U. P. Moharil

**Agenda 4: Improving the use of ICT in teaching, evaluation and administrative process.**

**Resolution:** After taking rigorous review of existing ERP Module, it is decided need to go for Institute level designed ERP Module. Institute is working on self-designed ERP Module for integrating all academic and administrative activities.

**Proposed By:** Prof. D.B. Satre

**Seconded By:** Prof.S.G.Rathod

**Agenda 5: To endure the Industry-Institute Interaction through Membership & MoU's by conducting various activities through them.**

**Resolution:** Inauguration of MMCI is carried out on 6th April 2019, Process of appointing CEO of MCII is going on with Tata Technologies, Science and Technology Park, MM Group of coordination. MMCI is targeting more than 1800 MSME Industry for projects, research and training.

Further discussion is made on enhancement of the Industry-Institute Interactions by increasing memberships and MoUs. All this will be useful for students as well as for Institutional overall growth. It is decided to plan activities to be initiated for Industry Interaction.

**Proposed By:** Prof. R.S.Patil

**Seconded By:** Mr. Ashok Kalagate



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**Agenda 6: Encouraging research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.**

**Resolution:** This year we are planning to fetch the grant from various funding agencies like BCUD, AICTE etc. Our major focus should be to get the funding for Major Projects. For generating awareness among the students we are encouraging & promoting our undergraduate students to do the projects of such a level to file the Patents.

**Proposed By:** Dr. P.B. Lihitkar

**Seconded By:** Dr. A .J. Joshi

**Agenda 7: To discuss about the strengthening of Entrepreneur Development Cell and its future activities.**

**Resolution:** Three days “Entrepreneurship Awareness Camp”, Minimum 2 Guest lectures are planned to be organized for our students. Proper guidance will be given to the students to become entrepreneur. Recently one of our student innovated the design a Crop Cutting mechanism for Agriculture Sector. Also published the design in the Indian patent office under our faculty’s guidance.

**Proposed By:** Dr. A .J. Joshi

**Seconded By:** Prof. E. D. Kurhe

**Agenda 8: To discuss about increasing the extension activities useful to the society**

**Resolution:** Various activities like “Lokshahi Pandharwada”, Nirbhay Kanya Arogya Shibir” “Road Safety Awareness camp-Helmet Rally” etc is plan and conducted successfully for considering social responsibility of individuals.

**Proposed By:** Prof. G. L. Allempallewar

**Seconded By:** Dr. Sunita More

**Agenda 9: To discuss about the placement activities by strengthening the corporate relations.**

**Resolution:** Discussed the planning about special efforts such as planning various training program such as “How to face the Interview and Aptitude test”, to arrange the lecture’s series for Spoken English to our SE, TE and BE Students. More than 50 students are placed through campus drive in A.Y.2018-19 and few are in process.

**Proposed By:** Mr. Rahul Jagtap

**Seconded By:** Miss. Shruti Pund



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**Agenda 10: Any other Issues with the special permission of the chair: NIL**

Dr. Anjali Joshi, IQAC Coordinator proposed the date for the next meeting and unanimously decided in the Third week of October 2019. It is amended that student representative and alumni representative should be changed in next year order. The meeting ended with formal vote of thanks by IQAC Coordinator Dr. A. J. Joshi.

**Dr. Mrs. A.J. Joshi**  
**Coordinator (IQAC)**

**Dr. R. V. Bhortake**  
**Principal**

**CC:**

1. **All committee members**
2. **Office**