



Marathwada Mitra Mandal's  
**INSTITUTE OF TECHNOLOGY (MMIT)**  
Lohgaon, Pune-411047.

## **Internal Quality Assurance Cell (IQAC)**

### **THE FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(A. Y. 2015-16)**

**Date: 16.03.2016, Time: 11.30 A.M. Venue: Principal Cabin**

### **AGENDA**

1. Framing of Mission, Vision and Core Values of Institution and all Departments
2. Discussion on registration and organization of Alumni Meet
3. Framing of Research policies for promoting research culture and organization of Conferences/Workshop/STTP etc.
4. Planning of Transport facility for non-residential students
5. Planning of NSS activities



Ref No.: MMIT/IQAC/2015-16/

Date: 16 /03/2016

**Internal Quality Assurance Cell (IQAC)**  
**Minutes of IQAC First Meeting**

**Meeting 1 – 16.3.2016**

The 1<sup>st</sup> meeting of IQAC was held at 11.30 a.m. on 16.3.2016 in Principal Cabin. The following members were present.

1. Dr. D. K. Chavan,  
Principal, MMIT Lohgaon  
**Chair Person of Internal Quality Assurance Cell (IQAC)**
2. Mr. D. S. Bhandari  
Chairman, MMIT Coordination Committee  
**Member of Management**
3. Mr. A. S. Pawar  
Member, MMIT Coordination Committee  
**Member of Management**
4. Dr. Shiram Nerlekar  
Director, IMERT  
**Nominee of Local Societies**
5. Prof. P. M. Daflapurkar  
Head of Department, Computer Engineering, MMIT Lohgaon  
**Teacher**
6. Prof. J. M. Bakliwal  
Head of Department, E&TC, MMIT Lohgaon  
**Teacher**



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7. Prof. Dr. U. P. Moharil  
Head of Department, Applied Sciences, MMIT Lohgaon  
**Teacher**
8. Mr. D. V. Parbat  
Registrar, MMIT Lohgaon  
**Administrative Officer**
9. Mr. A. K. Pawase  
Hostel Rector, MMIT Lohgaon  
**Administrative Officer**
10. Mr. Anil Sugandhi  
Industrialist  
**Nominee of Industrialist**
11. Mr. Pradeep Magar  
Alumni  
**Nominee of Student**
12. Prof. R. S. Patil  
Head of Department, Mechanical Engineering, MMIT Lohgaon  
**IQAC Co-ordinator**



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The meeting started on a welcome note by IQAC Coordinator, Prof R. S. Patil followed by his Presentation on objectives which include basic purposes, activities, and function of IQAC. The IQAC Coordinator proposed to conduct the IQAC meeting twice in an academic year.

The Chairperson Dr. D. K. Chavan requested all the members for open house discussion on academic excellence.

**Agenda 1: Framing of Mission, Vision and Core Values of Institution and all Departments**

Mr. D. S. Bhandari, Chairman Co-ordination Committee, MMIT felt that mentoring all faculty members, as well as students, are needed and more experts from outside should be involved in teaching-learning process.

Mr. Anil Sugandhi, Industrialist shared his experiences about quality circle in the industry and expressed those similar quality circles can be formed in each department and support sections of our Institute.

Mr. A. S. Pawar, Member Co-ordination Committee, MMIT expressed that there is no substitute to hard work and it's required to achieve overall development of Institute. Concrete steps and path needed in all direction for achieving quality excellence.

So, first Mission and Vision of Institute and departments should be framed for setting quality benchmark.

**Agenda 2: Registration and organization of Alumni Meet**

Dr. Shriram Nerlekar, pointed out that in addition to the academics feedbacks taken from students, parents and employers, alumni interaction is equally important.

The teams suggested with the permission of chair to collect the alumni feedback and organize alumni meet.



**Agenda 3: Framing of Research policies for promoting research culture and organization of Conferences/Workshop/STTP etc.**

Mr. Anil Sugandhi suggested that research culture should inculcate in academics and Industry-Institute interaction is to be strengthened.

Dr. U. P. Moharil was of the opinion that academic policies are need to be revised and related activities definitely promoting research culture.

**Agenda 4: Planning of Transport facility for non-residential students**

Dr. D. K. Chavan, Chairperson, IQAC and all head of departments informed that non-residential students have a problem about traveling to reach campus on time due to poor public transport service. The suggestion of transport facility is preferably Bus service and agreed by all the members.

**Agenda 5: Planning of NSS activities**

The Chairperson had decided, to conduct NSS activities in near future namely Tree Plantation, Blood Donation Camp and Road Safety program on the basis of suggestions from all the Committee members.

**The conclusions of the meeting and proposed action plan (March'16 – September'16):**

1. Framing of Mission, Vision and Core Values of Institution and all Departments
2. It is planned to conduct 'Alumni Meet' yearly and decided to register Alumni Association
3. It is decided to conduct First National Conference on topics which include Design, Manufacturing, Simulations and Modeling for the Mechanical department to promote research culture.



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4. It is decided to arrange Bus facility for non-residential students as well as faculties and staff.
5. It is planned to conduct NSS activities such as Tree Plantation, Blood Donation Camp and Road Safety program under NSS activities.

Prof. R. S. Patil, IQAC Coordinator informed the date for the next meeting and it is unanimously decided in the Second week of September 2016. The meeting ended with a formal vote of thanks.