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Survey No. 35, Vadgaon Shinde Road, Lohgaon, Pune - 411 047

Approved by AICTE, New Delhi, Recognised by DTE, M.S.Mumbai, Affiliated to Savitribai Phule Pune University

Email : principal@mmit.edu.in Website : www.mmit.edu.in Tel No. : +91 7447786623 / +91 7447786624

DTE Institute Code: 6203

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A. Y. 2021-22) - 2nd IQAC Meeting (No. 13)

Date: 10.06.2022, Time: 10:00 A.M. to 01:00 PM, Venue: Syndicate Room

AGENDA

Agenda

- 1. Review of minutes of Previous IQAC meeting
- 2. Review of activities Carried out in A.Y.2021-22
- 3. Planning for activities in AY 2022-23 Sem I
- 4. Planning for AQAR Submission of A.Y.2021-22
- 5. Any other point with permission from the chair.





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Ref No.: MMIT/IQAC/2021-22/010 Date: 10/06/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC) (A. Y. 2021-22) - 2nd IQAC Meeting (No. 13)

Date: 10.06.2022, Time: 10:00 A.M. to 01:00 PM, Venue: Syndicate Room

The second IQAC meeting for AY 2021-22 was conducted on 10th June 2022. The following members attended the meeting.

Sr. No.	Designation & Affiliation	Name of Person
01	Principal (as Chairperson)	Dr. R. V. Bhortake
02	Member, H.O.D. Mechanical	Prof. S. S. More
03	Member, H.O.D. Computer	Prof. S.G.Rathod
04	Member, H.O.D. Civil	Prof. L. A. Deshmukh
05	Member, H.O.D. Mechatronics	Dr. A. J. Joshi
06	Member, H.O.D. Engineering Sciences	Dr. U. P. Moharil
07	Member, Dean, Academics	Prof. D. B. Satre
08	Member, Dean, Research & Industry Relations	Prof. A. S. Bhanage
09	Member, Dean, Administration	Dr. U. P. Moharil
10	Member, Dean Student Affairs	Prof. E. D. Kurhe
11	Member, Account Officer	Mr. Uday Wankhede
12	Member, TPO Officer	Mr. Pankaj Khambare
13	Member from Industry	Mr. Vaibhav Kotalwar
14	Student Representative	Mr. Anubhav Bhat
15	Student Representative	Mr. Neeraj Mahajan
16	Parent Representative	Mr. Santosh Kulkarni

The Chairperson Dr. R. V. Bhortake welcomed the members for the eighth meeting followed by a review presentation made by Dr. Anjali Joshi, Coordinator of IQAC.

The following points were discussed in the meeting:





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Agenda 1: Review of minutes of Previous IQAC Meeting and subsequent action taken

Resolution 1: The Previous IQAC meeting was conducted on 29/01/2022. The minutes of the meeting were read out with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Sr.	Recommendation given by	Action Taken for Implementation & Outcomes	
No.	IQAC Committee		
1.	Review of activities Carried	Discussions -	
	out in A.Y.2021-22 Sem I	It is discussed to conduct various activities such as Add-on	
	and planning for Sem II	Course/Guest Lectures/ Expert lectures, activities under	
		Professional Associations, Activities under Professional	
		Association, Under community services, Skill development	
		program, Workshop/FDP/ STTP/ Seminar /Webinar, Student	
		chapter, Extension and Outreach programmes and Sports and	
		Cultural Activities Conducted	
		Action Taken -	
		Add-on Course/Guest Lectures/ Expert lectures conducted - 12 No.	
		Activities conducted under Professional Associations - 06 No.	
		Activities conducted under Community Services - 06 No.	
		Activities conducted under Skill development program - 8 No.	
		Workshop/FDP/ STTP/ Seminar /Webinar organized - 16 No.	
		Activities conducted under Student Chapter - 07 No.	
		Extension and Outreach programmes - 07 No.	
		Sports and Cultural Activities Conducted - 07 No.	

Above action taken report is noted by all the IQAC Members.

Proposed By: Dr. U. P. Moharil **Seconded By**: Dr. A. J. Joshi **Resolution passed unanimously.**



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Agenda 2: Planning for activities in AY 2022-23 Sem I

Resolution:

It is discussed that on the grounds of activities conducted in AY 2021-22, similar activities can be planned in AY 2022-23 Sem I. Apart from this, the focus is also required on Industry-Institute Interaction, Internship, Industry Projects and Placements. The activities currently are on-going and the progress is satisfactory. The review would be taken at regular intervals.

Proposed By: Mr. Dinesh Satre Seconded By: Mr. Eknath Kurhe Resolution passed unanimously.

Agenda 3: Planning for AQAR Submission of A.Y.2021-22

Resolution: It is planned to submit the AQAR for AY 2021-22 by December 2022.

Proposed By: Dr. U. P. Moharil Seconded By: Dr. A. J. Joshi

Resolution passed unanimously.

Agenda 4: Any other point with permission from the chair.

Resolution:

Speed-up of the NBA Activities

It is discussed to evaluate the criterion for Pre Qualifier submission By Computer and Mechanical Department by July 2023 and Preparation and submission of Self Assessment report (SAR) by August 2023.

Proposed By: Mr. Sudhir More Seconded By: Mr. Subhash Rathod Resolution passed unanimously.

Dr. Anjali Joshi, IQAC Coordinator, proposed the vote of thanks to all IQAC members.

Dr. Mrs. A.J. Joshi **Coordinator (IQAC)** Dr. R. V. Bhortake **Principal**



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The attendance sheet of IQAC Meeting Conducted on 10/06/2022. The following members were present:

Sr. No.	Designation & Affiliation	Name of Person	Remark/Signature
01	Principal (as Chairperson)	Dr. R. V. Bhortake	
02	Member, H.O.D. Mechanical	Prof. S. S. More	
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06	Member, H.O.D. Engineering	Dr. U. P. Moharil	
	Sciences		
07	Member, Dean, Academics	Prof. D. B. Satre	
08	Member, Dean, Research &	Prof. A. S. Bhanage	
	Industry Relations		
09	Member, Dean, Administration	Dr. U. P. Moharil	
10	Member, Dean Student Affairs	Prof. E. D. Kurhe	
11	Member, Account Officer	Mr. Uday Wankhede	
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