Marathwada Mitra Mandal's Institute of Technology, Lohgaon, Pune - 411047
www.mmit.edu.in

STEP 1 - Fill the Online Admission Form and take its printout

a. Fill the Admission Form Online [FE or DSE as applicable]
https://www.mmit.edu.in/index.php/admission2/online-form
[Keep the field College Unique ID Blank. The unique ID will be provided by the college during the admission process.]
b. Use the email ID that you are actively using. After submitting the application form, the PDF of the Application Form will be sent to the email ID you have provided in the application form.
c. Take the Printout of the Application Form PDF that you received on your provided email.

STEP 2 - Check the applicable fees to be paid at college

Part A – College Fees for First Year AND Direct Second Year

Sr.	Particulars	Open	OBC / EBC / EWS	NT / VJ / SBC / TFWS	SC / ST
1	College Fees	86000	47608	9215	0
2	Caution Money Deposit	1000	1000	1000	1000
Total Fees Payable		**87000**	**48608**	**10215**	**1000**

Option 1 - DD / Pay Order in favor of MMMS Institute of Technology, Payable at Pune
Option 2 - Debit / Credit Card swipe / UPI at college
Option 3 - Online Payment via Net Banking at college

Part B – University Charges & Insurance charges for First Year

Sr.	Particulars	Open	OBC / EBC / EWS	NT / VJ / SBC / TFWS	SC / ST
1	University Charge & Insurance*	3190	3190	3190	3190
2	University Exam Form Charges (Semester I)	1000	1000	1000	1000
Total Charges		**4190**	**4190**	**4190**	**4190**
*** University Charges & Insurance for OMS candidates: Rs. 4690/-**					

Part B – University Charges & Insurance charges for Direct Second Year

Sr.	Particulars	Open	OBC / EBC / EWS	NT / VJ / SBC / TFWS	SC / ST
1	University Charge & Insurance*	2895	2895	2895	2895
2	University Exam Form Charges (Semester I)	1000	1000	1000	1000
Total Fees Payable		**3895**	**3895**	**3895**	**3895**
*** University Charges & Insurance for OMS candidates: Rs. 4395/-**					

Option 1 - Debit / Credit Card swipe / UPI at college
Option 2 - Online Payment via Net Banking at college

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STEP 3 - Seat Acceptance on CET CELL portal, candidate login

a. FOR INSTITUTE LEVEL & AGAINST CAP, THE PROCESS TO BE DONE AT COLLEGE DURING ADMISSION
b. Self-verify the seat allotment and accept declaration regarding qualifying marks, category, gender, reservation, specific reservation etc and relevant documents uploaded are authentic and correct.
c. Freeze the seat acceptance and pay the seat acceptance fees to CET Cell
d. Take the Printout of seat acceptance letter.

STEP 4 - . Arrange Original Document in sequence and their photocopies

ORIGINAL DOCUMENTS + 2 SETS OF PHOTOCOPIES IN FOLLOWING SEQUENCE

1. **Scanned Copies of all Original documents in PDF - Pen drive (Scan each document separately with name. not all one file) each document less than 250 kb.**
2. CET Cell Seat Acceptance Letter
3. CET Cell Allotment Letter
4. MHT-CET Score card - Original (only for FE)
5. JEE Score card - Original (only for FE)
6. HSC / Diploma Mark sheet - Original
7. HSC / Diploma School Leaving Certificate - Original
8. SSC Mark list - Original
9. Indian Nationality / Domicile - Original
10. Aadhaar Card (mandatory)
11. Birth Certificate (Required only if place of birth is not mentioned on Leaving Certificate)
12. Caste Certificate - For all Reserved category students - Original
13. Caste Validity Certificate - For all Reserved category students - Original
14. Non Creamy Layer Certificate for all Reserved category students (Valid up to 31st March 2023)
15. Family Income Certificate of Tahasildar 2021-22 (Original)
16. Ration Card First-Page & Last Page Xerox (Only for EWS/EBC Students)
17. PassBook Xerox - Nationalized Bank/ Canceled Cheque copy (Aadhar Linked only) (For Reserved Category students & EBCConcession students)
18. PAN card - If available then submit Xerox copy
19. Domificate (Defense-1 Category Father's Domicile Certificate is Mandatory)
20. Defense Certificate / Physically handicapped certificate if Applicable from Government
21. Migration Certificate - For other than Maharashtra Board
22. 12th Passing certificate - For other than Maharashtra Board
23. Character Certificate - For other than Maharashtra Board
24. Gap Certificate (if applicable)
25. Anti-ragging online undertaking (To be filled on Anti-ragging.in web portal at college)

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Activities to be done after visiting college

SEMINAR HALL

1. Report to the Seminar Hall - Admission Reporting Desk
2. Verification of seat acceptance
3. Verification of original documents, sequence and sets of photocopies
4. Issue of Admission Folder and receiving Unique ID
5. Payment of Fees
6. Admission Confirmation on CET Cell Portal
7. Submission of Original Documents

COMPUTER CENTER in COMPUTER DEPARTMENT

8. Verification of Admission Form
9. Receiving temporary I-Card

SEMINAR HALL

10. Inquiry of Bus facility, if required
11. Inquiry of Hostel facility, if required